

KAMUZU BARRACKS COMMUNITY DAY SECONDARY SCHOOL

2015 MSCE MOCK EXAMINATIONS

COMPUTER PAPER II (50 Marks) TIME: 2Hours Session

STUDENT'S NAME _____ Exams No. _____ SHIFT _____

INSTRUCTIONS

Answer all three questions in this paper

1a.(i) Type the following text in Microsoft word.

More calories are used by males than females for all activities. This is because men are usually heavier and so have more weight to carry. Women have more body fats and need less energy to maintain body heat. (2 Marks)

(ii) Change font size of the document to point size 14. (2 Marks)

(iii) Change font type to Arial (2 Marks)

b(i) Create the following table below the text

Activity	Female (Kael)	Male (Kael)
Running	420	600
Walking up hill	360	440
Walking	180	220
Sitting	70	90
Sleeping	55	65

(ii) Format the column headings so that they are in capital letters, bold, centered and font size 16. (4 Marks)

(iii) Insert new row between walking and sitting and enter the following details under activity standing 100 120 (2 Marks)

c. At the top of the document type the main “Energy Requirements” in capital letters centered and bold. (2 Marks)

d. Insert the header and type your examination number (2 Marks)

e. Save the document under correct name (2 Marks)

2. The table below shows data for seven years for Flat Technologies Company

Year	Expenses (MK)	Units sold	Price/unit (MK)
1	50 000	6 000	14.50
2.	60 000	7 500	15.50
3.	65 000	8 000	16.00
4.	75 000	10 000	17.00
5.	77 000	15 000	17.75
6.	70 000	14 000	19.00
7.	65 000	11 500	19.00



- a. Create a workbook named FLAT and enter data (4 Marks)
 - bi. Insert a column titled “Profit” (2 Marks)
 - ii. Show a formula below the table for calculating profit (3 marks)
 - c. Calculate the average of each of the following
(i) expanses (ii) units sold (iii) price per unit (iv) profit (5 Marks)
 - d. On the same exes create a bar graph of expenses and profit against time and titled “Growth”
 - e. Indicate expenses and profit as legend.
3. Outline the steps followed when creating/preparing a form using auto form wizard in Microsoft Access.

END OF QUESTION PAPER

